DRAFT Framework for Reopening Oregon's Parks, Outdoors and Recreation Facilities
The purpose of this document is to layout considerations, decision-making, timelines and other factors. Parks and Recreation providers may use this as a template for their own planning purposes.

Goal: A coordinated and safe reopening of parks, facilities, trails and outdoor recreation activities and across Oregon.

Recreation providers and land/water managers are, and will have to continue, developing their own operational plans. There are simply too many nuances, rules and existing protocols for us to effectively coordinate on all aspects of operations – the intent is to do so to the extent possible, and share guidance and resources (ex. availability of PPE, cleaning protocols, effective communications). The operational plan framework below is offered as one approach for agencies to use for this work.

Reopening Operational Plan Phases:

Phase I: Feasibility and Budget
Phase II: Initial Planning and Coordination
Phase III: Implementation and Reopening
Phase IV: Evaluation and Ongoing Coordination

Phase I: Feasibility and Budget
- Initial Assessment
  - Consult with local, county and state health and safety about what requirements are needed to consider reopening. Refer to Oregon Health Authority and/or CDC Recommendations and Guidance.
  - Define initial models and scope.
    - Consider how and when different facility types will open and operate, such as:
      - Aquatic Facilities
      - Events
      - Summer Camps
      - Playgrounds
      - Sports programs and Leagues
      - Campgrounds
      - Boating facilities
    - Ensure models are considered that ensure equity
    - Based on service needs
  - Define phasing of openings
  - Define initial Level of Service
  - Identify staff needs to meet this LOS
  - Identify sources for supply procurement to ensure staff and guest safety
    - Identify cleaning supplies and cost estimates
    - Identify PPE required and cost estimates
    - Consider State procurement and cooperative purchasing

- Budget and Funding Planning:
    - Identify funding needs for
        - Initial reopening costs
        - Ongoing operating costs for defined scope and LOS
        - Long-term planning for sustaining operational resources
    - Consider reduction of revenue through user fees
    - Consider alternative funding sources
        - State and regional grant funds
        - Federal sources such as
            - CARES Act funds
            - Federal Reserve Municipal Liquidity Facility
            - Other

Phase II: Initial Planning and Coordination

- Staffing Operations Planning:
    - Ensure enough time, staff, and resources are available for training
    - Consider requirements for certifications and licenses may not be able to be met by employees as training and testing centers may be closed.
    - Provide tools and equipment for cleaning prior to reopening
    - Ensure compliance with OSHA and OHA requirements for workplaces.

- Distancing Plan:
    - Partial openings to ensure social distancing are likely to be required. Additional space might be required with indications for guests to comply with a minimal distance between guests.
    - Capacity will likely be limited to avoid large groups forming.
    - Certain parks might already have mitigation measures in place from previous closures like providing and enforcing hand sanitizing at key locations in the park, temperature checks, social distancing in gathering places. Continue to use them.
    - Use signage and markers on the floor to communicate distance requirements.
    - Consider facilities changes to ensure distancing for visitors, volunteers and staff.
        - Shield or distance at front desk and customer service counters
        - Move furniture to ensure 6 feet distance
        - Position staff into position to monitor facility distance requirements

- Cleaning and Disinfection Planning:
    - Initial cleaning maintenance requirements
    - Ongoing cleaning and maintenance
    - Refer to CDC cleaning and disinfecting resource

- IT/IS Planning
    - Consider needs for hardware and devices
    - Consider time to deploy

- Communications Planning:

- Marketing efforts will need to re-energize and build faith that parks are a safe place to come and enjoy once again.
- Notices about measures that are in place in the park are required to inform and educate guests about new procedures in regard to the current COVID-19 situation.
- Ensure that signage is translated for all to access information.

Phase III: Implementation and Reopening

- Reactivation and Opening:
  - All elements put in storage to be re-instated/re-installed.
  - Parks and facilities should undergo extensive checks and procedures by maintenance and operations to ensure that they are safe to operate.
  - Maintenance and operations SOP/manuals will guide this work.
  - Parks and facilities will require extra focus on pre-opening inspections after extended closure to ensure equipment is in good condition.
  - Ensure processes and procedures are clear as to how and when different facility types will operate, such as:
    - Aquatic Facilities
    - Events
    - Summer Camps
    - Playgrounds
    - Sports programs and Leagues

Phase IV: Evaluation and Ongoing Coordination
- Ongoing Coordination
  - Local, County, District, State, Federal agencies
  - Renters/tenants, concessionaries
  - Non-profit partners and contractors

- Evaluation
  - Identify and collect data required to make informed decisions
  - Identify and monitor for triggers that indicate altering/ending operations

- Ongoing
  - The state and stages in which parks will be reopening in the post-COVID-19 era will be a new challenge for everyone to face. Continued support for our staff, guest, and industry is required. Please continue to put safety first and share best practices to ensure we can continue.

Looking Ahead:
- Prepare for possibility of a sudden return of a new Stay Home order post reopening
- Engage private sector, NGOs and other partners to consider accomplish necessary work Identifying and communicating out facilities or activities that must remain closed (either because of safety or capacity) to build trust and clear expectations
- Accounting for lost revenue, response costs, and long-term recovery options.

- Consider necessary forums for effective coordination and information sharing on parks and recreation topics

Resources, Guidance and Recommendations:

1) Governor's Executive Orders and Guidance:
   https://govstatus.egov.com/or-covid-19

2) Guidance for Administrators in Parks and Recreation Facilities:
   https://www.cdc.gov/coronavirus/2019-ncov/community/parks-rec/park-administrators.html

3) Resources for Parks and Recreation Facilities:
   https://www.cdc.gov/coronavirus/2019-ncov/community/parks-rec/index.html

4) Guidance on Cleaning Community Facilities:
   https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html
   https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html

5) Guidance for Large Public Gatherings:
   https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le2264.pdf

6) Guidance for Food, Pool and Lodging Facilities:
   https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le2322b.pdf

7) Guidance for Childcare Facilities:
   https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html

8) Guidance, Standards and Requirements for Employers:
   https://www.osha.gov/SLTC/covid-19/standards.html
   https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le2266.pdf
   https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html

9) Guidance on Distancing:
   https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html

10) Guidance on PPE:
    https://www.cdc.gov/coronavirus/2019-ncov/hcp/using-ppe.html